

**Culloden Primary A Paradigm Academy  
Academy Council Meeting  
Wednesday 26<sup>th</sup> September 2018**

**Chair:** Alesa Rahman (AR)

**Vice Chair:** Amanda Fox (AF)

**Council Members Present:** Emmanuel Asare (EA), Husna Begum (HB), Nahar Begum (NB)

**Minutes:** Emmanuel Asare (EA)

**Apologies for absence:** Jeff Martin – Link director (JM)

**Parent/carers:** 14

Also, in attendance were Ben Carter – Principal (BC), Tanha Bibi– staff (TB)

**Meeting commenced:** 9:10am

Item	Discussion	Action
1.	<b>Introduction and Apologies:</b> <ul style="list-style-type: none"> <li>• AR chaired the meeting</li> <li>• AR welcomed everyone to the meeting and everyone introduced themselves</li> </ul>	
2.	<b>Feedback from the last Academy Council meeting:</b> <ul style="list-style-type: none"> <li>• Minutes were briefly discussed from the last meeting on 11th June 2018</li> <li>• New report format now in use, and they will now include pupil's attainment grades.</li> <li>• BC will be having discussion with Poplar Harca and Willmott Dixon about funding for sports coaches, as LBTH no longer provide funding for sports coaches, which has led to less activities for after school clubs.</li> <li>• BC – 4 new buddy benches. Year 5/6 Pupil managers are allocated to support pupils in the playground during break and Lunch.</li> </ul>	AR
3.	<b>Culloden new vision statement &amp; values</b> <ul style="list-style-type: none"> <li>• BC – Trust wide changes in values, enabling harmonisation across all the academies.</li> <li>• New values are; Integrity, Community and Excellence "ICE"</li> <li>• Same process for nominations, can now include staff and parents. Once a pupil or individual receives three badges, they are taken to an end of term trust wide celebration.</li> </ul>	
4.	<b>Staffing Changes &amp; Nursery 15-hour funding LBTH</b> <ul style="list-style-type: none"> <li>• BC - Staffing changes including Assistant Principal &amp; Head of DSB – Chloe Bedford</li> <li>• From September 2019, Nursery will be part time, due to funding cut from LBTH.</li> <li>• This is also in line with other schools within the trust.</li> <li>• Plan is for current staff to be redeployed.</li> <li>• Parents who are working &amp; meet criteria for 30 hours funding will need to make application, so children will get 30 hours a week funding and not 15 hours.</li> </ul>	Parents
5.	<b>LBTH parking restrictions update:</b>	

	<ul style="list-style-type: none"> <li>• HB – Feedback on success of petition for parking restriction on roads surrounding the school with LBTH.</li> <li>• New signage with school, no parking and double yellow line markings.</li> <li>• BC – Twitter communication was used to promote the new restrictions via @CullodenPrimary twitter account, good for parents to follow for school news.</li> <li>• New road layout has allowed for School transport buses to have a safe parking space for pickup and drop off for DSB pupils.</li> </ul>	BC/HB
<b>6.</b>	<p><b>Parents/carers coffee morning &amp; Winter Fair</b></p> <ul style="list-style-type: none"> <li>• BC- Tanha Bibi will be leading coffee mornings now</li> <li>• Coffee mornings are every two weeks, starting on 10<sup>th</sup> October, and are held in meeting room.</li> <li>• BC – School will organise winter fair, but Academy council members will be expected to be more involved by taking a lead.</li> <li>• Date for winter fair to be discussed during coffee mornings and dates to be confirmed (possible dates 7/14 December)</li> <li>• Winter fair invitations to be sent to parents for those interested in setting up tables.</li> </ul>	TB/ACM
<b>7.</b>	<p><b>Extended school – Breakfast Club (£1 daily)</b></p> <ul style="list-style-type: none"> <li>• BC – Breakfast club is currently oversubscribed.</li> <li>• A letter is being sent to all parents, informing them of daily charge, and that;</li> <li>• If a child is late minimum of 3 days per week, or</li> <li>• they arrive later than 8:20 3 days per week or</li> <li>• Payments are not made for over 2 weeks, then a pupil’s place will go to another pupil on the waiting list.</li> </ul>	BC
<b>8.</b>	<p><b>Agree time and date for next meeting:</b></p> <ul style="list-style-type: none"> <li>• Time and date to be set</li> <li>• Muhammed to send out Doodle poll to ACM</li> </ul>	MK
<b>9.</b>	<p><b>Open Forum:</b></p> <ul style="list-style-type: none"> <li>• HB - asked if regeneration on the Aberfeldy village is affecting pupil vacancies?</li> <li>• BC – school currently has 13 vacancies across all year groups. Admissions are administered by LBTH, and so these can be filled up very quickly.</li> <li>• Parent raised concern with LBTH transportation as they have one child with DSB transport, and another without, leading to lateness for the one without DSB transportation.</li> <li>• BC – Parent to liaise with Chloe Bedford, Head of DSB as to contact LBTH about resolving this.</li> </ul>	
	The meeting finished at 10.00 am	