

**Academy Council Meeting
Culloden Primary School
Thursday 15/10/2015**

Present: Ben Carter (BC), Alesa Rahman(AR),

Parent/carer – X15 present

Apologies: Jeff Martin (JM), Rajshree Laturia(RL), Amanda Fox (AF), Sakina Syed

Meeting commenced: 9:05am

Item		Action
1.	Introduction	
1.1	<p>BC and AC welcomed parents/carers</p> <p>BC explained what this meeting was held for: This meeting was a follow on from the meeting held last week. It was to discuss how best to go forward and make this successful as this is new. The academy council will replace the governing body. BC explained the current structure:</p> <p>BC explained the reasons behind the new academy council as it was felt more interaction was needed with parents/carers than was happening with the governing body. They also felt the language used in the governing body was not parent friendly as they used a lot of technical terms and the timings of the meeting meant that most of the time parents were not able to attend. The academy council will be a more parent/carer friendly environment, where the voices of parents/carers will be heard and addressed. This will also be an opportunity for parents/carers to have their input on the school improvements and be part of the celebrations. ALL parent/carers will be invited to ALL Academy</p> <p>BC will represent CPA at board meetings and will report back to parent/cares on issues that affect the running of the school. He will also take issues that parent/carers have to the board of Directors, so we are all working as a team, all part of Paradigm Trust.</p> <p>Today's meeting was to start the process of selecting</p>	

	the fifth member of the Academy council member.	
2.	Academy Council	
2.1	<p>There was a discussion regarding how best to start the process of selecting the fifth member.</p> <p>AR put forward two options for nomination – one was for the candidate to give a speech in an ACM meeting, or the old way of selecting parent governors. AR explained the old procedure of selecting a parent governor, which was to write a supporting statement which goes out to parent when voting. Parents/carers discussed this and agreed to use the old procedure as they felt some of them may not be confident enough to speak in front of everyone.</p> <p>A question from a parent/carer was – “As a member do I have to look out for the whole school? I have a nursery child so therefore I do not spend much time in the main playground or interact much with those parents.”</p> <p>AR explained that's where the group meetings will help give the council a wider view of the school and the issues faced by parents/cares.</p> <p>Another parent said “I don't want to be a council member as I cannot dedicate the time needed, but I would like to attend the meetings so I am aware of what's going on in the school.”</p>	
3.	Summary	
3.1	<p>AR summarised the meeting:</p> <ul style="list-style-type: none"> • The group agreed that they would like to use the old system of voting, i.e. interested parents completing a nomination form and for there to be a vote. • AR asked parents who were interested to raise their hands. X7 parents were interested, • The deadline for voting will be the last day of term, Friday 23rd October. 	

	<ul style="list-style-type: none"> • start thinking of agendas for the next meetings • Parents/carers present to speak to other Parents/carers and to spread the word • Parents/carers who are interested were told they would get the nomination letter sent to them. <p>The meeting concluded at 9:30am but with informal discussions between council members and parent/carers then continuing.</p>	