

Culloden Primary A Paradigm Academy: Academy Council Meeting
Wednesday 16/11/2016

Chair: Alesa Rahman – Chair (AR)

Present: Jeff Martin – Link Director (JM), Ben Carter – Principal (BC), Husna Begum – Academy Council Member (HB), Sue Richards – Deaf Support Base (DSB) Manager (SR), Monwara Khatun – Home School Support Manager (MK).

Council members unable to attend: Rajshree Laturia, Sakina Syed, Amanda Fox

Parent/carers: 19 parent/carers present

Meeting commenced: 9:10am

Minutes: Salima Khan – Administration Officer (SK)

Item		Action
1.	Introduction	
	<ul style="list-style-type: none"> • Congratulations to AR who was elected unanimously by all council members to Chair the Academy Council for a further year. • AR welcomed everyone present. • Apologies; Amanda. 	
2.	AC 2016-17 terms of reference & Trust AC Meeting (BC)	
	<ul style="list-style-type: none"> • All five members of CPA Academy Council to meet and liaise with members of SPA and OFPA Councils on Wednesday 7th December at OFPA. 	Academy Council
3.	DSB Coffee morning (SR)	
	<ul style="list-style-type: none"> • Deaf Support Base (DSB) – CPA one of two mainstream schools in TH with special provisions to support children with hearing loss (i.e. speech therapists, external specialists). • Proposed dates for regular DSB coffee morning being arranged. • Parents/Carers to be notified in due course. • In the meantime, welcome to attend regular coffee morning with Monwara on Wednesdays. 	SR SR
4.	Academy Council Discussion Slips Submitted (BC)	
	<p>The following questions have been raised:</p> <ol style="list-style-type: none"> 1. What supervision is in place when school starts and ends? <ol style="list-style-type: none"> i. Always a member of staff in playground supervising. 2. What is happening with Y3 Oliver's class? <ol style="list-style-type: none"> i. Due to personal circumstances Oliver has left. ii. Greg Paul has been appointed and is being trained in accordance to the expectations of the school and the Trust. 3. Where can we access the term dates? 	

Item		Action
	<ul style="list-style-type: none"> i. Available online on CPA website. ii. Flyer given out start of academic year. iii. Any queries please see the office. <p>4. Children should have free play during the day in Y1?</p> <ul style="list-style-type: none"> i. Additional play provided at 14:45PM -15:00PM. <p>5. Would like to have the nets of the basketball hoop and football goal repaired?</p> <ul style="list-style-type: none"> i. Due to health and safety reasons the basketball hoops have never been provided with netting. ii. Excess of 30 basketballs available and separate basketball court where coaching and training provisions provided to pupils. iii. Football net regularly checked for repairs and, if required, replaced. <p>6. Why are parents not allowed to use the gate at EYFS to enter and exit?</p> <ul style="list-style-type: none"> i. Due to health and safety concerns there is a separate entrance and exit way for the safety and welfare of pupils and parent/carers. ii. Narrow corridor and fencing as a result chances of it getting congested and accidents occurring. iii. In the afternoon there are more parents/carers and young children arriving and exiting at the same time, it is paramount to have one way to enter and exit in order to be able to control the flow of traffic and health and safety interests. Furthermore, the school is still expanding. iv. In the near future, with the ongoing development of the estate, a new entrance and exit will be situated opposite the Y4-Y6 building. This is to be funded by the developers. When considering this matter we will try to ensure that this entrance/exit is made wider. <p>7. What is taught for SRE (Sex and relationships education)?</p> <ul style="list-style-type: none"> i. Taught in summer term as children are more mature. ii. Planned and delivered using the widely-used and highly-regarded Jigsaw scheme of work. iii. After spring half-term a meeting is arranged for every year group to show all materials, resources and content and discuss with parents/carers. Any concerns or suggestions will be considered and taken on board wherever possible. iv. SRE slideshow showing overview of content is available on the CPA website under the About Us > Academy Council tab. <p>8. There are far too many cars driving and stopping carelessly and an accident waiting to happen. What can be done about it?</p> <ul style="list-style-type: none"> i. Parents/carers parking dangerously when dropping 	<p>BC/JM</p>

Item		Action
	<p>children to school and should be more vigilant.</p> <ul style="list-style-type: none"> ii. CPA has no jurisdiction to prevent parents/carers driving to school. iii. CPA has been in dialogue with the local authority for several years but has not been successful in trying to arrange for traffic wardens to be on duty during drop-off and pick-up. iv. CPA has taken responsibility to warn parents of dangers by sending out flyers annually on road safety matters. v. CPA Walk-to-School week initiative is run every year to educate and promote parents/carers and pupils of road safety. vi. Local authority to be contacted again. vii. Proposal made to parents/carers to contact local MPs to express their concerns. viii. Petition to be drawn up for school sign/speed limit sign to be installed and Community Support Officer CSO on-site – AR to take lead and meet with parents/carers to create template to sign at Aberfeldy Café Thursday Morning 17th November. 	<p style="text-align: center;">BC</p> <p style="text-align: center;">AR</p>
5.	Winter fair, Wednesday 14th December 2016 (MK)	
	<ul style="list-style-type: none"> • After-school in Assembly Hall. • Opportunity for all pupils, parents and carers to get together and participate in arts & crafts and other activities. • Choir to attend. • Cake stall, drink stall, glitter tattoo stall, decorating stall and stall selling unused/unwanted items donated to be set up. • Various other external agencies stall - i.e. idea stall. • Parents/carers can set up and manage stalls – please contact Monwara. • Please suggest any other ideas or suggestions to Monwara. • Full details to be published in newsletter and flyers to go out next week. 	<p style="text-align: center;">MK</p>
6.	<p>Open Forum/ AOB</p> <ol style="list-style-type: none"> 1. Parents asked if possible to have shorter summer holiday and instead an extra week during the year. <ul style="list-style-type: none"> i. BC informed as an academy this can be changed. ii. However, this would impact families with children in other schools. iii. As a result CPA term dates are in tandem with LBTH term dates. 2. Parents asked if AIR slip could be provided for all injuries or incidents. <ul style="list-style-type: none"> i. BC informed that a conversation with the teacher in regards to any incident or injuries was more impactful 	

Item		Action
	<p>rather than a slip so as to be aware of the context. Questions could then be raised with the teacher rather than the child.</p> <p>ii. If a pupil has a head injury but there is no visible sign of injury, this is recorded by first-aider and a letter sent to the parent/carer.</p> <p>iii. If a pupil has a head injury and needs medical attention then direct communication with the parent/carer is attempted.</p> <p>iv. If a pupil needs to be taken to hospital, parent/carer and an ambulance will be called. If possible, a member of staff will accompany the pupil in the event of the parent/carer being unavailable.</p>	
7.	Celebrations	
	<ul style="list-style-type: none"> • Fantastic, outstanding school which has improved so much. • Parents/carers praised EYFS (early years foundation stage) team – queries dealt with promptly and effectively. 	
8.	Next meeting	
	<ul style="list-style-type: none"> • tbc <p>Meeting closed at 10am</p>	