

**Culloden Primary A Paradigm Academy: Academy Council Meeting**  
**Monday 15/05/2017**

**Chair:** Alesa Rahman – Chair (AR)

**Present:** Jeff Martin – Link Director (JM), Ben Carter – Principal (BC), Muneera Dolan (MD), Monwara Khatun – Home School Support Manager (MK), Amanda Fox (AF), Husna Begum (HB), Scott Brown, Wilmott Dixon (SB)

**Apologies for absence:** Rajshree Laturia (RL), Sakina Syed (SS)

**Parent/carers:** 3 parents/carers present

**Meeting commenced:** 9:10am

**Minutes:** Claire Brunning – Office Manager (CB)

Item	Discussion	Action
1.	<p><b>Introduction and Apologies (AR):</b></p> <ul style="list-style-type: none"> <li>• AR welcomed everyone to the meeting.</li> <li>• Apologies for absence were recorded as noted above.</li> <li>• Sakina Syed tried to dial in remotely but connection was unsuccessful</li> </ul>	
2.	<p><b>Parent View (MD)</b></p> <ul style="list-style-type: none"> <li>• 283 responses were received which is a vast improvement on previous years</li> <li>• MD presented a PowerPoint showing the key responses.</li> <li>• 99% responses judge CPA as a good school</li> </ul>	
3.	<p><b>Aberfeldy Estate (SB):</b></p> <ul style="list-style-type: none"> <li>• Phase 3A newsletter will be sent out to residents soon and copies will be made available for the school</li> <li>• 557 new homes will be built with sustainable design elements</li> <li>• Wilmott Dixon wish to secure a shop front to provide information to local residents</li> <li>• Question over noise and dust from JM:               <ul style="list-style-type: none"> <li>○ Demolition team has monitoring systems in place for dB and dust pollution but these have not been triggered</li> <li>○ There is a timeline in place for disruptive works; these will fall mainly in the summer break.</li> </ul> </li> </ul>	
4.	<p><b>Updates from Home/School Support Manager (MK):</b></p> <ul style="list-style-type: none"> <li>• <b>Summer Fair</b> <ul style="list-style-type: none"> <li>○ The summer fair will be on Saturday 1<sup>st</sup> July from 11am to 2pm</li> <li>○ Notices will go into the newsletter weekly and information will be shared at coffee mornings</li> <li>○ Parents can rent a table and keep their profits</li> <li>○ Suggestion that Wilmott Dixon have an information stall</li> </ul> </li> <li>• <b>Secondary Transfer</b></li> </ul>	MK

	<ul style="list-style-type: none"> <li>○ Appeals were started in April. If any families have not had a reply, they should call Pupil Services before 2<sup>nd</sup> round appeals</li> <li>○ Information will be posted in the newsletter</li> </ul>	MK
5.	<p><b>Extra-curricular clubs (CB):</b></p> <ul style="list-style-type: none"> <li>● <b>Funding</b> <ul style="list-style-type: none"> <li>○ As a follow up from the last ACM, CB explained that there was a shortfall in Funds received through subscriptions compared with the running costs, particularly staffing costs.</li> </ul> </li> <li>● <b>SIMS Activities</b> <ul style="list-style-type: none"> <li>○ A parent leaflet was distributed regarding SIMS Activities, the software purchased to allow parents to sign up for activities online. This will be distributed to all parents soon.</li> <li>○ A form will go out to parents to collect email addresses to allow invitations to be sent to sign up to SIMS Activities.</li> </ul> </li> </ul>	CB
6.	<p><b>Road Safety (HB):</b></p> <ul style="list-style-type: none"> <li>● HB advised that after several communications, including to the Mayor, the site is being reviewed by the road safety team</li> <li>● BC advised that he is meeting with a road safety officer on Friday 19<sup>th</sup> May at 2pm. Update to follow at next meeting.</li> <li>● Comments were made over the lack of 20mph signage near the school. There is a 20 mph sign at the A12 end of the estate.</li> </ul>	BC/HB
7.	<p><b>Parent/carer agenda items:</b></p> <ul style="list-style-type: none"> <li>● No slips were received from parents/carers.</li> <li>● Sports Day will be held week commencing 3<sup>rd</sup> July</li> <li>● Parental question over whether year groups will be visiting places like Theme Parks at the end of the school year. BC explained that all groups will be taking part in PE Adventurous days, and EYFS will be visiting the seaside.</li> </ul>	
8.	<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li>● Rajshree Laturia has resigned from membership of the Academy Council. A nomination and voting process will be started.</li> <li>● Y6 SATS have been completed.</li> <li>● There being no further items, the meeting closed at 10am.</li> </ul>	AR/CB