

**Culloden Primary A Paradigm Academy
Introductory Academy Council Meeting
Friday 15th December 2017**

Chair: Alesa Rahman (AR)

Vice Chair: Amanda Fox (AF)

Council Members Present: Nahar Begum (NB), Emmanuel Asare (EA), Husna Begum (HB)

Minutes: Nahar Begum (NB)

Apologies for absence: Alesa Rahman (AR), Amanda Fox (AF)

Parent/carers: 7

Also present was a HMI Inspector named Iman, Jeff Martin (Link Director) ((JF), Ben Carter (Principal) (BC)

Meeting commenced: 9:11am

Item	Discussion	Action
1.	<p>Introduction and Apologies:</p> <ul style="list-style-type: none"> • HB chaired the meeting as both AR and AF were absent. • HB welcomed everyone to the meeting and everyone introduced themselves. • Apologies for absence were recorded as noted above. 	
2.	<p>Feedback from the last Academy Council meeting:</p> <ul style="list-style-type: none"> • The minutes were briefly discussed from the last meeting on 15/5/17. They were as follows: <ul style="list-style-type: none"> • Parent View: <ul style="list-style-type: none"> - It was conducted during the last phase of Parent Consultations. Improved response received. - 99% of parents view Culloden as a very good school. • Aberfeldy Estate Redevelopment: <ul style="list-style-type: none"> - Presentation was by Wilmott Dixon and Poplar Harca. - A shop front was promised to deal with resident queries. BC to confirm the location and inform parents. • Summer Fair was well organised and good overall. • Extra-curricular activities are subject to funding. • Secondary School Transfer: <ul style="list-style-type: none"> - Monwara advised parents on appeals process, and answered other queries of concerned parents. • SIMS: <ul style="list-style-type: none"> - Emails were collated. • Road Safety: <ul style="list-style-type: none"> - Petition was conducted and circulated to the Mayor of Tower Hamlets, Jim Fitzpatrick, Wilmott Dixon and Poplar Harca. 	<p>BC</p> <p>BC & HB</p>

	<ul style="list-style-type: none"> - Representatives from Tower Hamlets have done recent site visits. Were expecting some positive and promising changes in the New Year. - Wilmott Dixon will incorporate a different style of road to enhance safety during the redevelopment of the roads surrounding the school. 	
3.	<p>School not having a defibrillator and why?</p> <ul style="list-style-type: none"> • A defibrillator is a medical equipment to support a person with a cardiac arrest. • We currently do not have one at Culloden. This is due to there being no existing policy within the Trust to warrant us to have one. • However there has been new guidance from the DfES encouraging schools to have them. • Before this equipment is implemented, appropriate training for relevant staff would be required. • BC to take to the Academy Forum to Acting CEO for further discussion. 	BC
4.	<p>Breakfast club starting times:</p> <ul style="list-style-type: none"> • AF received queries from parents to change the current Breakfast Club starting time to an earlier slot. Currently, the club starts at 8am. The proposal was to start at 7.45am to accommodate needs of working parents. • BC explained that the capacity for Breakfast Club has increased to 48, and was previously 20. This is due to change of location to the Dinner Hall, and it was previously held in the Technology Room. • BC also explained increase in costs. Previously, the breakfast was provided by a charity. Now, the school must source the breakfast. • BC also explained that earlier time is not feasible. Staff also have childcare needs. The set up time will be earlier, which will be a problem for staff. • NB suggested to get someone externally. BC explained that will increase the cost of the club. EA suggested to do a consultation to obtain parents' views before changes are implemented. Academy Members agreed to monitor the situation over time. • A parent in the meeting asked about hot food being offered. BC replied that toasted bagels is offered. • There is a waiting list of parents waiting for a space in the breakfast club for their child. The club attendance to be re-evaluated in January. 	Council Members & BC
5.	<p>Winter Fair:</p> <ul style="list-style-type: none"> • Through regular attendance at Coffee Mornings, NB and HB have helped organise the school Winter Fair, due to be held on Monday 18th December, at 3.30pm. • NB explained that there were a lot of parents and staff volunteering on the day and supporting by giving donations 	NB & HB

	<ul style="list-style-type: none">• Parent 3:<ul style="list-style-type: none">- Parent requested for additional support for parents to understand mathematic and English strategies used by teachers.- BC explained that during the recent Parent Consultations, a lot of parents have expressed similar views. Because of all the feedback, workshops will be held and there will be designated Parental Engagement Weeks.- BC also encouraged for parents to speak to class teacher regarding additional material, useful websites, etc.• EA:<ul style="list-style-type: none">- Currently, there is more demand than available spaces in After School Clubs. EA requested for increased provision.- BC explained that currently staff volunteer, with contracts of different finishing times.- There are also lunchtime clubs on offer, with external volunteers. BC expressed that maximum clubs have been made available to pupils to ensure pupils have wider experience.- For sports provision, we have TH Youth Sports Partnership and Langdon Park School. They work on a cycle with professional coaches, and their provision is subject to availability of staff.- BC explained that if we have parents that are professional coaches, and are DBS checked, then they can also volunteer.	BC/School
8.	<p>AOB:</p> <ul style="list-style-type: none">• Email address to be created and circulated, which will enable parents to contact Academy Members.• Feedback forms to be sent to parents/carers. <p>Meeting finished at 10.15am.</p>	Council Members Council Members