

**Culloden Primary A Paradigm Academy  
Introductory Academy Council Meeting  
Wednesday 28<sup>th</sup> November 2018**

**Chair:** Alesa Rahman (AR)

**Vice Chair:** Amanda Fox (AF)

**Council Members Present:** Nahar Begum (NB), Husna Begum (HB)

**Minutes:** Amanda Fox (AF)

**Apologies for absence:** Emmanuel Asare (EA)

**Parent/carers:** 11

Also in attendance were Jeff Martin - Link Director (JM), Ben Carter - Principal (BC), Tanha Bibi (TB).

**Meeting commenced:** 9:10am

Item	Discussion	Action
1.	<p><b>Introduction and Apologies:</b></p> <ul style="list-style-type: none"> <li>● AR chaired the meeting</li> <li>● AR welcomed everyone to the meeting and everyone introduced themselves</li> </ul>	
2.	<p><b>Feedback from the last Academy Council meeting:</b></p> <ul style="list-style-type: none"> <li>● Minutes were discussed from the last meeting on 26th September 2018</li> <li>● Culloden new vision statement &amp; values</li> <li>● Staffing changes &amp; Nursery 15 hours LBTH</li> <li>● LBTH Parking restrictions</li> <li>● Parents/carers coffee morning &amp; winter fair</li> <li>● Extended schools - Breakfast club</li> </ul>	
3.	<p><b>Unsuitable video contents:</b></p> <ul style="list-style-type: none"> <li>● AR explained to parents that a complaint had been made by a parent regarding a video shown during a lesson.</li> <li>● AR thanked the parent in question for bring this matter to the AC's attention.</li> <li>● BC explained that he met with the parent in question and clarified that the video was used to support the children's learning.</li> <li>● BC explained that to avoid such an incident more robust systems have been put into place -               <ul style="list-style-type: none"> <li>○ Two members of the teaching team now need to view every video before it is shown to children to make sure the content is appropriate.</li> <li>○ If the member of staff are still in doubt they can check with an Assistant Principal or BC.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"><li>○ Teachers are to use their professional judgement and any unsuitable content or websites are to be reported.</li><li>● AR once again thank the parent for bringing this matter to the AC's attention and moving forward lessons have been learned.</li></ul>	
<b>4.</b>	<b>Winter fair:</b> <ul style="list-style-type: none"><li>● TB is being supported by HB and NB in arranging the winter fair.</li><li>● The date is set at 14th December 2018 from 3.30pm - 5.00pm.</li><li>● Members of staff are supporting in holding stalls.</li><li>● Parents can also hold a stall a text and letter will be sent out with this information. AR Asked for a section of the newsletter to advertise parent's stalls.</li><li>● Stalls to be held - Baked goods, henna, hot food, creative stalls and free activities.</li><li>● The choir will be in attendance.</li><li>● BC suggested a few more coffee mornings to help finalise details.</li></ul>	TB/NB/HB
<b>5.</b>	<b>Agree date and time for next meeting and suggested agenda items:</b> <ul style="list-style-type: none"><li>● Time and date to be set.</li><li>● Muhammed to send out Doodle Poll to the ACM.</li></ul>	MK
<b>6.</b>	<b>Open Forum:</b> <ul style="list-style-type: none"><li>● AR asked whether or not there are sanitary bins are in the Year 6 toilets. BC confirmed that there are.</li></ul>	
<b>7.</b>	<b>AOB:</b>	