

**Culloden Primary A Paradigm Academy**  
**Academy Council Meeting**  
**Wednesday 16<sup>th</sup> October 2019**

**Chair:** Alesa Rahman (AR)

**Vice Chair:** Amanda Fox (AF)

**Council Members Present:** Emmanuel Asare (EA) Husna Begum (HB)

**Minutes:** Husna Begum (HB)

**Apologies for absence:** Amanda Fox (AF)

**Parent/carers:** 17 parents/carers in attendance.

Also, in attendance were Jeff Martin – Link Director (JM), Ben Carter – Principal (BC), Muhammad Kamaly (MK), Monwara Khatun (MONWARA).

**Meeting commenced:** 9:10am

Item	Discussion	Action
1.	<b>Introduction and Apologies:</b> <ul style="list-style-type: none"> <li>• AR chaired the meeting</li> <li>• AR welcomed everyone to the meeting, and everyone introduced themselves</li> </ul>	AR
2.	<b>Feedback from the last Academy Council meeting:</b> <ul style="list-style-type: none"> <li>• Minutes were briefly discussed from the last meeting on 9<sup>th</sup> May 2019</li> <li>• After school club charge at £1</li> <li>• 2 qualified PE teachers, now means more after school club provisions available</li> <li>• Summer fair took place after school, Aberfeldy big local made a contribution towards the funding</li> <li>• Sports day and summer concert took place in school</li> </ul>	AR
3.	<b>ELECTION OF ACADEMY COUNCIL:</b> <ul style="list-style-type: none"> <li>• Letters to go out Friday 18<sup>th</sup> October</li> <li>• Parents to read terms of reference and write a short summary about themselves</li> <li>• All applicant's summary to go on newsletter and elections to be held for one week</li> <li>• Parents get to vote and winners to be announced after</li> <li>• Post for ACM is 2 years and only 5 members to be elected</li> </ul>	MK
4.	<b>SCHOOL PICTURES:</b> <ul style="list-style-type: none"> <li>• Individual pictures of every child to be taken on 15<sup>th</sup> January 2020</li> <li>• Class and sibling pictures to be taken in the summer – 11<sup>th</sup> June 2020</li> <li>• School has a large intake of children so will be easier to manage when split into two sessions</li> <li>• Sims will be updated accordingly with individual pictures</li> <li>• Permission slips will be given out in due course</li> <li>• Company used is trial and tested with other schools in the borough</li> </ul>	MK

5.	<p><b>NURSERY UPDATE:</b></p> <ul style="list-style-type: none"> <li>• Government stopped funding for free 30 hours</li> <li>• Academy and Trust decided to pay for all the children attending the nursery</li> <li>• September 2019, Culloden is now in line with TH and how the provisions are managed</li> <li>• Nursery places are now part time, Mon – Weds, Weds – Fri</li> <li>• Concerns raised regarding the lunchtime period, parents were asked to pay £7 to keep their child in school. Academy agreed to treat it like an after school club and decided to ask parents to pay £1 instead</li> <li>• Nursery closes at 3pm, concerns raised regarding time from nursery child pick up and other siblings in the school. Some parents couldn't pick up their nursery child and then wait around for ½ hour to pick up their other child. Academy decided to use the ½ hour as an after school club</li> <li>• Charge parents 50p to keep their child in school until 3.30pm. On a first come first serve basis, as only 13 spaces available</li> <li>• Changes may come into effect the next academic year, due to staff changes and part time places</li> </ul>	BC
6.	<p><b>SCHOOL CATERING:</b></p> <ul style="list-style-type: none"> <li>• Quality and speed delivery by new caterer - Chartwells</li> <li>• Choice for children is wider</li> <li>• Food is labelled with pictures to make choices easier</li> <li>• Chef is coming for a food taster session with parent/carers</li> <li>• Samples of food given to the children will be available to taste on the day</li> </ul>	BC/MONWARA
7.	<p><b>WINTER FAIR:</b></p> <ul style="list-style-type: none"> <li>• Winter fair to be held after school in the hall on Friday 13<sup>th</sup> December</li> <li>• Funding is secured by eco world</li> <li>• Parent/carers can book tables to sell on the day</li> <li>• Tables are £5 and need to be reserved and paid for in the office</li> <li>• Attend coffee mornings every Wednesdays 9am – 10am to find out more</li> </ul>	MONWARA
8.	<p><b>Open Forum:</b></p> <ul style="list-style-type: none"> <li>• Clubs – parent asked why there are no clubs available for the nursery children. This is because the ratio of staff to children is too big and cannot accommodate</li> <li>• Work has started on the new toilets in the school</li> <li>• Culloden is a Mercer's school. 23 schools associated with the charity. They provided funding for the climbing frames and residential trips</li> <li>• Mercers is the oldest, philanthropic livery company in The City that have been extremely supportive of the school over many years, both financially and with providing assistance in governance, training and networking.</li> <li>• Lead member came to the school's summer concert</li> <li>• Ben to update parents with more information when given</li> </ul>	BC
9.	<p><b>A.O.B:</b></p> <ul style="list-style-type: none"> <li>• Dates to be confirmed and sent to everyone</li> <li>• Anti-bullying week</li> <li>• Children in need</li> <li>• Democracy week</li> <li>• Parental engagement week</li> <li>• Assessments to take place end of term with parental consultations in January 2020</li> </ul>	ACM/BC
10.	<p><b>Agree time and date for next meeting:</b></p> <ul style="list-style-type: none"> <li>• Date to be agreed once elections are over and members elected</li> </ul>	BC/MK
	The meeting finished at 10.00 am	