

Wednesday 28th September 2022

Dear parents/carers

**SEND provision class releasing pupils at the end of the day - starting 031022**

In order to strengthen the communication between the school and our SEND parents/carers of pupils in our provision, Samira the class teacher will now release the pupils to you at the end of every day, (from inside the football pitch where the Y4 classes are released).

The new arrangement will give you an opportunity to catch up with Samira about your child's day and Samira can also share any key messages with you from the day. If you would also like to speak to Samira for a longer meeting at another time, then please also arrange this with Samira.

The new arrangement for releasing the pupils will start from next **Monday 3rd October**.

If you have any questions on above please do not hesitate in contacting me or Samira by telephoning the school office on 0207 364 1010.

Yours faithfully



**Charlotte Baker**  
Assistant Principal Inclusion, Trainee SENCO