

**Culloden Primary A Paradigm Academy**  
**Academy Council Meeting**  
**15/12/22**

**Chair:** Sucheta Ashish (SA)

**Vice Chair:** Mohammed Rahman (MR)

**Council Members Present:** Mohammed Rahman [MR], Yuting Wang (YW), Khalid Miah [KM], Monzo Ara Khatun [MAK], Sucheta Ashish [SA]

**Minutes:**

**Apologies for absence:**

**Parent/carers:** [ ] parents/carers in attendance.

**Meeting commenced:** 9.10-10.00am

Item	Discussion	Action
1.	<p><b>Introduction and Apologies:</b></p> <ol style="list-style-type: none"> <li>1. Introduction, welcome, apologies:               <ol style="list-style-type: none"> <li>a. Introduction from Tahreena Ward as the new head teacher of the school. Tahreena brings a wealth of experience and network having worked in the trust for years.</li> <li>b. All AC members attended the meeting either in person or virtually</li> <li>c. Jeff was available for most part of the meeting</li> </ol> </li> </ol>	
2.	<p><b>Feedback from the last Academy Council meeting:</b></p> <ol style="list-style-type: none"> <li>2. Feedback and actions from previous meeting –               <ol style="list-style-type: none"> <li>a. Parents survey received great response from Culloden with over 200 responses, the school won second place in the trust. The voucher prize was won by parents in Culloden.</li> <li>b. Winter fair was a success with £481.60 raised through the event</li> </ol> </li> </ol>	
3.	<p><b>AGENDA 1: Kirkmichael Road update? (Tower Hamlets, Poplar Harca &amp; Ecoworld)</b></p> <ol style="list-style-type: none"> <li>3. Extended school provision for the Spring term:               <ol style="list-style-type: none"> <li>a. Instead of the free form, the extended school provision (3.30 to 5.30 pm) will now comprise of 30 mins blocks of activities ranging from art &amp; craft, reading, sports, homework, screen time etc</li> </ol> </li> </ol>	

	<p><b>b.</b> Extra-curricular activities clubs will include more musical clubs including Choir, multi-sport etc.</p> <p><b>c.</b> As discussed in the previous meeting, the school will be experimenting with some options of paid clubs such as Fencing</p> <p><b>d.</b> Parents also suggested introduction of Gardening, cooking and other skill clubs (such as sewing etc)</p> <p><b>e.</b> Parents can act as volunteers for any weekly activity clubs if feasible</p>	
<p><b>4.</b></p>	<p><b>AGENDA 2: Parental engagement week feedback</b></p> <p><b>4.</b> Parental Engagement week and future events:</p> <p><b>a.</b> Key dates for next term ;</p> <ul style="list-style-type: none"> <li>● 9<sup>th</sup> Jan to 13<sup>th</sup> Jan 2023 – Parents consultation sessions from 3.30 – 5.00 pm for face to face opportunities of discussing pupil's progress</li> <li>● 30<sup>th</sup> Jan to 3<sup>rd</sup> Feb 2023 – Parents engagement week for reading and other sessions for parents to participate in your child's learning</li> </ul> <p><b>b.</b> Competitions and events for the Spring term</p> <ul style="list-style-type: none"> <li>● various competitions are being organised for all year groups for : Spelling &amp; Poetry (lead teacher – Kavitha), Maths (lead teacher – Abdul) and Computing (lead teacher – Shah)</li> <li>● Parents will be invited to the finals</li> </ul> <p><b>c.</b> Interschool sports competitions – parents requested more information around the selection process and ability for their child to be involved. It was agreed that the sports teachers (Kayyan or Quasim could attend the next AC meeting and brief parents on this</p> <p><b>d.</b> E-safety and cyber security workshop will be organised for the pupils and parents – dates TBC</p>	
<p><b>5.</b></p>	<p><b>AGENDA</b></p> <p><b>5.</b> My Child at School (MCAS) app –</p> <p><b>a.</b> new process for managing the administration (such as payments, communications, notifications including homework assignments etc) is introduced and it is recommended that parents download the app for ease of access</p> <p><b>b.</b> email was sent with registration details in September 22</p> <p><b>c.</b> some parents have raised queries on how to handle multiple children at school on the app</p> <p><b>d.</b> Actions;</p> <ul style="list-style-type: none"> <li>● A demo is agreed to be organised for the</li> <li>● The registration link will be resent to all parent with registered email addresses</li> </ul>	

6.	<b>Open Forum:</b> 6. Other points: <ul style="list-style-type: none"><li>• Rushnara had her farewell at the meeting. While Rushnara's replacement is being recruited, the coffee mornings will continue to be hosted every Thursday as per usual with Tahreena attending them.</li><li>• Parents raised queries and concerns about understanding their child's progress – feedback is noted for providing more detailed reports – to be discussed in detail at the next meeting.</li></ul>	
7.	<b>A.O.B:</b>	
8.	<b>Agree time and date for next meeting:</b> <u>Spring Term 1</u> - Thursday 2nd February 2023 <u>Spring Term 2</u> - Thursday 23rd March 2023 <u>Summer Term 1</u> - Thursday 18th May 2023 <u>Summer Term 2</u> - Thursday 6th July 2023	BC/MK
	Meeting adjourned at 10.00	