

**Culloden Primary A Paradigm Academy**  
**Academy Council Meeting**  
**13.12.2023**

**Chair: Hassan Aden**

**Vice Chair: Anton Chambers**

**Council Members Present:** Mohammed Rahman [MR], Sultana Siddiki (SS), Anton Chambers [AC], Monzo Ara Khatun [MAK], Hassan Aden [HA]

Other attendees; Tahreena ward (TW) Jeff Martin (JM) Kavitha Nicholas(KN) Shazeen Akter (SA) Muhammed Kamaly (MK)

**Minutes:**

**Apologies for absence:**

**Parent/carers:** parents/carers in attendance.

**Meeting commenced:** 9.10am

Item	Discussion	Action
1.	<p><b>Introduction and Apologies:</b> TW welcomed new council members and parents present.</p> <p>TW stated she will have to leave meeting early and KN will give update.</p>	
2.	<p><b>Academy council – members vote for chair and confirm dates for the year;</b></p> <ul style="list-style-type: none"> <li>- HA was voted to be the chair and AC to be the vice chair.</li> <li>-</li> <li>- Current dates for meeting on Wednesday was difficult for some council members.</li> <li>- All agreed that meeting dates will alternate between Tuesday and Thursday</li> <li>- Next meeting will be on Thursday 8<sup>th</sup> February 2024</li> </ul>	<p>MH to check with TW and confirm rest of the dates</p>
3.	<p><b>Feedback / actions from previous academy meeting.</b>  <b>Feedback given by KN</b></p> <ul style="list-style-type: none"> <li>- Previous actions been met, and TW has given message to parents about what school does to inform parents about how children are doing.</li> <li>-</li> <li>- AC wanted to know if TW spoke to a parent who wanted regular pictures to see progress what children are doing in class.</li> </ul>	<p>KN to follow up if TW spoke to that parent to give feedback what actions been taken</p>

<b>4.</b>	<b>Autumn update;</b> <ul style="list-style-type: none"><li>- KN stated pupil had a good start.</li><li>-</li><li>- KN confirmed there was an external review completed in November by SEND and mock OFSTED and feedback was very good.</li><li>-</li><li>- Two parental engagement session took place for all year group focusing on different topics e.g reading,maths etc.</li><li>-</li><li>- There will be two parental engagement sessions in a term.</li> <li>- MYCHILDATSCHOOL APP – Demo has been done previously to support parents already,parents can also contact MK if they need support to set up.</li> <li>- Activities are set up to promote good attendance and punctuality. Letters were sent out to parents informing about the incentives.</li> <li>- ‘Soft touch ‘approach will start in Jan 2024 for all years – class will be open so that children can use that time to do an activity i.e reading book. Time to be confirmed.</li> <li>- Winter fair organised by SA was a success.</li> <li>- How much raised not yet confirmed.</li> <li>- SS gave feedback that there was not enough light – JM and MK stated that they are aware and already working on more energy saving lighting on playground across the trust.</li> <li>- MAK stated that some parents were not happy about paying a £1 for Santas grotto.MK explained that during the fair there are personal stalls held by parents and staff members and they use that money what they want but the money raised by school activities this money is used for the next fair (summer fair). We all agreed that it would be good to give parents clarity.</li> <li>- HA wanted to say ‘THANK YOU’ to Imran,for volunteering for throwing the pie activity. It was commendable.</li> <li>- KN informed EYFS winter concert is taking place today at 2.30pm – parents are invited to attend.</li></ul>	MK to ensure parents about how raised money is used via next newsletter
<b>5.</b>	<b>Time and date for next meeting;</b> <ul style="list-style-type: none"><li>- Next meeting will be held on 08.02.2024.</li></ul>	MK to confirm all other dates.

<p><b>6.</b></p>	<p><b>Open Forum:</b></p> <ul style="list-style-type: none"> <li>- SS stated that some parents expressed the need to be using the side gate to bring their children to nursery and they would like to know what is the rational for the refusal. There are parents with disability who would benefit from using this gate.</li> <li>- Healthy and safety and unfairness to other parents has been discussed. More confrontation from parents from other year groups likely to be experienced if only nursery/reception parents are allowed.</li> </ul>	<p>SS to inform parents if they have disability for them to speak to MK or TW.</p>
<p><b>7.</b></p>	<p><b>A.O.B:</b></p> <p>AC raised concern that some parents have children across the year and when parental engagement session is at same time, it is difficult for parents as they can't be at all their children's sessions.</p>	<p>KN will look at the timetable for next term and ensure it is not overlapping across the years.</p>
<p><b>8.</b></p>	<p><b>Agree time and date for next meeting:</b></p>	
	<p>The meeting finished at 10.00 am</p>	