

Monday 3rd November 2025

Dear Parent/Carer,

Attendance

It is imperative that your child attends school everyday so that they do not miss out on vital teaching and learning.

The school gates remain open from 0845am and I encourage parents to make use of the soft start approach to avoid your child arriving at school late. This will allow parents to drop off their child/ren straight to class, 10 minutes earlier, without having to wait around in the playground. Pupils will have 10 minutes extra to settle into their school day. The bell will ring at 0855am as usual-this will indicate class registers are open. The main entrance will close by 0905am. **Parents do not need to stay in the playground after they have dropped off their child to their class.**

Parent Code of Conduct

The staff at Culloden Primary Academy uphold our school values of Integrity, Excellence and Community. These values are consistently modelled to the pupils by all staff members.

We would also like parents to adhere to and model our school values. This is particularly important when interacting with any staff member and especially if pupils are present.

Staff will always conduct themselves in a professional manner and as professionals we expect parents to interact with staff in a cordial and respectful manner so that positive relationships are built. We want to ensure that pupils are surrounded by positive role models and see all staff interacting in a positive way with their parents/carers.

Staff will not tolerate rude, aggressive or intimidating behaviour from parents/carers. If these situations occur then parents will be directed to the Principal. If persistent

behaviour like this continues then the Principal will decide on the best course of action.

Uniform

We encourage that all pupils at CPA have a sense of belonging and that they are able to fully understand and demonstrate our school values of Integrity, Excellence and Community.

Wearing the appropriate school uniform will enable your child to have a sense of belonging as well as embodying the school values. Please click on the link below to view the correct school uniform and PE kit items.

<https://cullodenacademy.paradigmtrust.org/about-our-school/our-uniform/>

Hoodies or sportswear is not deemed as appropriate school uniform. Hoodies are fine to wear in the playground but your child will be asked to take off their hoodie whilst in class. If your child comes to school dressed in sportswear when it is not their PE day, then you shall be called to bring in their uniform.

Your child is permitted to wear their PE kit on the day they have PE but they must bring in their uniform to change into, after their PE lesson. We do not want pupils to be sat in sweaty PE kits after a 2 hour PE session. This is unhygienic and uncomfortable for your child. Please ensure your child brings in their uniform on the day they have PE.

Please ensure your child comes to school in appropriate footwear (plain black shoes). Crocs, flips, open toe sandals are not deemed as suitable footwear for school.

Makeup

Your child is not permitted to wear makeup (mascara, lipstick, lip gloss, blusher, fake eyelashes, eye liner) to school and in the instance they do attend with makeup on, pupils will be asked to remove their makeup and parents/carers will be informed. This is also the case for nail varnish and fake/false nails.

Jewellery

Jewellery is considered to be any form of adornment to the body, which is not clothing. Stud earrings are permitted but not dangly or large earrings in order to maintain their health and safety. Studs must be taken out or covered for PE and swimming lessons.

Snacks

Please provide your child with a **healthy snack** (no sweets, crisps, chocolates, biscuits, no nuts, no fizzy drinks) for them to eat at playtime. EYFS and KS1 pupils will be provided with fruit.

I appreciate your cooperation and support with this.

Yours Faithfully

Tahreena Ward



Principal