

Friday 2nd October 2026

### **Important Update: Classroom Birthday Celebration Safety**

Dear parent/carer,

As we celebrate special milestones throughout the school year, keeping our students safe, healthy, and included remains our top priority. Due to the presence of severe and varied food allergies across our school, we are updating our classroom birthday celebration guidelines, effective immediately.

To ensure we can effectively monitor food exposure and protect every child in our care, please review the following updated rules if you plan to send in birthday treats:

- **Pre-Packaged Items Only:** All treats brought to school must be store-bought and individually packaged with clear, visible ingredient labels.
- **End-of-Day Distribution:** Food items will **not** be served or eaten in the classroom during the school day. Any food treats sent in will be distributed to children at bedtime so parents can review ingredient labels at home before consumption.
- **Non-Food Alternatives:** We strongly encourage non-food items if you wish to celebrate with the class during school hours. Items such as stickers, pencils, bookmarks, or small party favours are great alternatives that can be enjoyed right away in class.

We appreciate your co-operation, understanding, and partnership as we take these necessary steps to protect all of our children. If you have any questions or need to update your child's medical records with allergy information, please inform your child's class teacher.

Yours sincerely,

**Tahreena Ward**  
Principal

